

**Town of Pierce
Regular Meeting
March 10th, 2025
6:30 P.M.**

The Board of Trustees of the Town of Pierce, County of Weld, State of Colorado, met in regular session at Pierce Town Hall, 144 Main Street, Pierce Colorado at the hour of 6:30 P.M., Monday, March 10th, 2025.

Mayor Cathy Ortiz called the meeting to order at 6:31 P.M. Based on the roll call, the following Trustees comprising a quorum attended:

Mayor Cathy Ortiz

Trustees

Chris VanWhy

Glen Lester

Julie Lukela

Larry VanWhy

Geoffery Broughton

Teresa Martinez- Absent

Others Present:

Kristina Duran, Town Clerk

Heather Rospierski, Deputy Town Clerk II

James Godbold, Town Attorney

1. Approval of Minutes from February 10th, 2025: Motion made by Trustee C. VanWhy to approve the minutes from February 10th, 2025. Second by Broughton. All “AYES”, motion passed.

2. Approval of Agenda: Motion made by Trustee Lester to approve the agenda. Second by Broughton. All “AYES”, motion passed.

3. Public Comment: Tim Bassham from 402 Bassham Lane wanted to see if the Board would possibly consider letting him have a horse on his property temporarily. He is zoned R-1 and has 1.78 acres and is located west of town. The Board suggested him filling out an animal permit application and having this added to next months agenda.

4. Consider Business License and Liquor License for 500 1st St- Don Juans: Motion made by Trustee Lukela to approve the business license and liquor license for 500 1st Street. Second by Broughton. All “AYES”, motion passed.

5. Request to Allow Extension for Equipment to Stay on Parcel # 05532600030 KP Squared:

Town Attorney Godbold said he was contacted by KP Squared's attorney regarding them buying Parcel # 05532600030, and they also hired an Engineer to help with the rezoning process. Motion made by Trustee Broughton to approve the extension. Second by L. VanWhy. All "AYES", motion passed.

6. Gradient Geothermal- Joanna Ostrum: Joanna wanted to give the Town an update. The project started in October 2024 and will be done in October 2025. The site conditions overview has been completed. If you go to <http://youtu.be/Hu310LfgMiM>, this will show you how Geothermal works. They are looking for customers who would be interested in taking advantage of this project. Highland Elementary School would be a good contender, but the future of the school is uncertain. Town Hall would also be a good contender, as would Double J Processing Plant. The Town could become a utility for this, but all maintenance would be on the Town, or Atmos could take this on as well.

7. Survey for Dog Park Parcel # 055326207002 and 05532607003: Motion made by Trustee Broughton to approve the survey for the dog park. Second by L. VanWhy. All "AYES", motion passed.

8. Atmos Energy Franchise Agreement: Motion made by Trustee Lester to approve the Atmos Energy Franchise Agreement. Second by Broughton. All "AYES", motion passed.

9. Agreement from North Weld County Water District: The time frame is shortened. Town Attorney Godbold said North Weld County Water wanted a redline by March 1st to review. The Town is now waiting for a response.

10. Feasibility Study for Possible Purchase of Highland Elementary School: Last month, Dola said the feasibility study would cost around \$100,000. If the Town received a grant, it would still cost the town \$50,000. The Town Engineer recommended a structural assessment. Trustee Broughton said the school is too big for the Town Hall and not set up correctly for a Community Center. Clerk Duran will reach out to Upstate Colorado. Motion made by Trustee Broughton to table until a future agenda. Second by Lukela. All "AYES", motion passed.

11. Consider Field of Honor Donation Request: Fort Lupton: Town Clerk Duran wanted to let the Board know, before they decide whether to donate, that she got a call from the Town Engineer and \$4,500 is not refundable from the county regarding the Senior Center grant. Motion made by Trustee Broughton to donate \$150.00. Second by L. VanWhy. 2 Nays by Trustee Lester and Ortiz, motion passed.

12. Old Business: None.

13. Staff Reports

(A) **Mayor Report:** None._

(B) **Public Works:** Report provided.

(C) **Planning Commission:** There was a Planning meeting last month for an ADA ramp.

(D) **Town Attorney:** Update on Grubbyz liquor license. The license is not available to be transferred, but the owner of the building can submit a force surrender. That paperwork has been filed, and Deputy Town Clerk II Rospierski has been in contact with liquor enforcement.

(E) **Town Engineer:**

1. Monthly Water Report: No report was provided._

(F). **Town Clerk:**

1. **Request to Pay Bills:** Motion made by Trustee Broughton to pay the bills. Second by Lester. All “AYES”, motion passed.
2. **Comment Box:** The Staff did not have time to check the comment boxes. If anything was submitted, it will be added to next month.
3. **Employee Wages for 2025 Anniversary Dates Based on Salary Study:** Motion made by Trustee Broughton to approve the employee wage increase for 2025 for anniversary dates. Second by Lester. All “AYES”, motion passed.

14. Department Reports

(A). **Water/Sewer – Trustee Lester:** None.

(B). **Streets & Drainage – Trustee L. VanWhy:** None.

(C). **Utilities & Energy – Trustee Lukela:** None.

(D). **Building – Trustee Broughton:** He would like the staff to look into pleated blinds.

(E). **Parks & Recreation- Trustee Martines:** Absent.

(F). **Growth & Revenue- Trustee C. VanWhy:** None.

15. Board Communications: Grant writing training class information was provided. Mayor Ortiz recommended sending Clerk Duran. The Board is ok with Clerk Duran going.

Adjournment: 7:39 P.M.

Heather Rospierski, Deputy Town Clerk II
Town of Pierce