

**Town of Pierce  
Regular Meeting  
May 12<sup>th</sup>, 2025  
6:30 P.M.**

The Board of Trustees of the Town of Pierce, County of Weld, State of Colorado, met in regular session at Pierce Town Hall 144 Main Street, Pierce Colorado at the hour of 6:30 P.M., May 12<sup>th</sup>, 2025.

Mayor Cathy Ortiz called the meeting to order at 6:30 P.M. Based on the roll call, the following Trustees comprising a quorum attended:

Mayor Cathy Ortiz

Trustees	Others Present:
Teresa Martinez	Kristina Duran, Town Clerk
Larry VanWhy	Heather Rospierski, Deputy Town Clerk II
Julie Lukela	James Godbold, Town Attorney
Chris VanWhy	
Glen Lester	
Geoffery Broughton	

- 1. Approval of Minutes:** Motion made by Trustee Broughton to approve the Minutes from April 14<sup>th</sup>, 2025. Second by Lester. All “AYES”, motion passed.
- 2. Approval of Agenda:** Motion made by Trustee Lester to approve the agenda. Second by Broughton. All “AYES”, motion passed.
- 3. Public Comment:** Brian Fabrizius from the Highland School District asked the Board if they had received everything they had requested regarding utility costs and maintenance records for the Elementary School. Brian found out that due to the many add-ons to the elementary school, it can not be preserved as historic per the state. Clerk Duran asked if the Board chose not to buy the school, if they could get a few things to make a monument in the park. Mayor Ortiz also asked if the school doesn’t take the park equipment, if the Town could come to an agreement for the Town to get the park equipment for Jones Park. Trustee Broughton asked Brian if June is the hard date for the Town to decide what they want to do. Brian said they could maybe extend the deadline a little bit.
- 4. Business License Application for 1<sup>st</sup> Street- Kara Johnson:** Motion made by Trustee Broughton to approve the business license for 1<sup>st</sup> Street. Second by Lukela. 5 “AYES” and 2 “NAYS” by Ortiz and Martinez. Motion passed.
- 5. Number of Hours for 2026 Police Contract:** Chief Germer and R. Shippy were here. The contract the Town is in now is a 3-year term, which would go until 2027. Trustee Lukela asked if crime is up

or down. Germer said it really hasn't changed, and Pierce is a safe community. Lester asked if the contract gets changed, if the Town would still have coverage for the 4<sup>th</sup> of July. Germer said yes, he would have an officer assigned to Pierce on the 4<sup>th</sup>. Right now, he has 12 total staff with 3 shifts. Pierce gets 2 hours per shift. Germer is going to get some more things together to give to the Board to help them make a decision.

**6. Request Reserved Use of Jones Park for Pierce Days- People for Pierce:** Kara Johnson was here to ask the Board for the use of Jones Park for Pierce Days that will be Saturday, June 7<sup>th</sup>, 2025. Kara provided the Board with an order of events, which includes a bike brigade, parade, vendor fair, corn hole, car show, and a cookie contest. The Staff has concerns as the People for Pierce have been posting online without the approval of use of the park by the Town Board. Kara apologized, stating she is running behind on things, and was told the wrong information that she didn't need to ask the Board for approval, even though it has been required the last 2 years. Staff suggested that they approach the Board in January to ask for permission instead of waiting until 4 weeks before the event. Kara said she has already talked to the Fire Department and the Police Department regarding the event, and they are ok with it. Clerk Duran said they need to submit approval in writing to the town hall staff. She also spoke to Director Lester regarding the parade route and the park. Motion made by L. VanWhy to approve reserving Jones Park for Pierce days, tentative they turn in insurance information and approval in writing from the Police and Fire Department. Second by Broughton. 5 "AYES" and 2" NAYS", by Martinez and Ortiz. Motion passed.

**7. Water Conservation Plan Required by NWCWD:** This must be adopted within 2 years. There is a grant available. The Town's cost would be about \$15,000. Motion made by Trustee Broughton to allow Duran to reach out regarding the grant and process time, and to budget this for next year's budget. Second by Lester. All AYES", motion passed.

**8. Time Clock:** The new time clock would cost a one-time fee of \$500.00 to Caselle and \$32.00 a month. The Board asked Clerk Duran what she wanted to do, as she is the one who does the timecards. Duran is ok with the old clock. Motion made by Trustee Broughton to get rid of the new time clock and keep the old one. Second by Martinez. All "AYES", motion passed.

**9. Old Business:** None.

## **10. Staff Reports**

(A) **Mayor Report:** None.

(B) **Public Works:** Report Provided.

(C) **Planning Commission:** Last month, there was a meeting to amend an already approved garage that was approved and to assign an address to the Town's dog park.

(D) **Town Attorney:** None.

(E) **Town Engineer:**

1. **Monthly Water Report:** Report provided.

(F) **Town Clerk**

1. **Request to Pay Bills:** Motion made by Trustee Broughton to pay the bills. Second by L. VanWhy. All "AYES", motion passed.

2. **Comment Box:** None

3. **Plastic for Windows:** Pricing was provided to the Board. Staff will get it ordered and installed once it gets cold outside.

4. **Lost Trash Cans/ \$75.00:** Attention Town residents. Damaged or lost carts will be repaired or replaced at the resident's expense, except for damage caused by normal wear and tear or the service provider's negligence.

5. **Reminder of June Deadline for Highland Elementary:** Reminder to the Board that the deadline to decide on the elementary school is in June. Also, a copy of the yearly utilities for the elementary school was provided to the Board.

6. **Board Packets:** Clerk Duran found out that a Board packet was shared with someone other than a Board member. All Board packets are for Board Members only. Information can be requested through an open records request, but some information might be confidential and not be able to be released to the public.

## **11. Department Reports**

(A) **Water/ Sewer- Trustee Lester:** None

(B). **Streets& Drainage- Trustee L. Vanwhy:** None.

(C) **Utilities & Energy – Trustee Lukela:** None.

(D). **Buildings- Trustee Broughton:** Resident requested cleaning up of Town Hall. That is being done and looking good.

(E) **Parks & Recreation- Trustee Martinez:** The Town's dog park is still in the works. We are waiting for information from the Town Engineer.

(F) **Growth & Revenue- Trustee C. VanWhy:** None.

**12. Board Communications:** Information regarding E. Waste was requested to be posted. Also, C. VanWhy told the Board that Colorado will launch a free recycling program. Clerk Duran also let the Board know she is having back problems again.

Adjournment: 7:54 P.M.

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Heather Rospierski, Deputy Town Clerk II