TOWN OF PIERCE
Planning Commission
144 Main, P.O. Box 57
Pierce, Co 80650
Tuesday, July 22nd, 2025
6:30 P.M.

Regular Meeting

- 1. Appointment of Planning Member
- 2. Approval of Minutes from April 22nd, 2025
- 3. Approval of Agenda
- 4. Consider a Porch Cover at 103 5th Street- Chuck Dixon
- 5. Public Hearing: The purpose of the hearing is to consider a minor subdivision application to remove an interior lot line on the property located at 329 E Main Street, Pierce, Colorado 80650. The proposed lot line adjustment would facilitate the development and use of the property as a public dog park.

Adjournment

I am interested in the open position on the planning commission. I have been involved with the Pierce town board for over 20 years. I have previous experience on planning commission. Thank you for your consideration.

M. Sue Spurgeon-Paris

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TOWN OF PIERCE Planning Commission Meeting Tuesday April 22nd, 2025 6:30 P.M.

The Planning Commission of the Town of Pierce, County of Weld, State of Colorado, met in regular session at the Town Hall Chambers 144 Main, Pierce Colorado at the hour of 6:30 P.M., April 22nd, 2025.

The Meeting was called to order at 6:37 P.M. By Dean Frei. Roll call was taken and the following commission members comprising a quorum were in attendance:

Chairperson: Dean Frei

Commission members:

Brandon Brewer Cathy Ortiz Larry Vanwhy- Absent

Others:

Heather Rospierski, Deputy Town Clerk II

- **1.Approval of Agenda:** Motion made by Ortiz to approve the agenda. Second by Brewer. All "AYES", motion passed.
- **2.Approval of Minutes from March 25th, 2025**: Motion made by Brewer to approve the minutes from March 25th, 2025. Second by Ortiz. All "AYES", motion passed.
- 3.Consider Amendment to already approved garage plans 1407 5th Street-Robert Roth: Motion made by Ortiz to approve the amended plans for 1407 5th street. Second by Brewer. All "AYES", motion passed.
- **4.Assign an address to parcels** # 055326207003 and # 055326027002- Town's Dog Park: Motion made by Ortiz to assign 329 E. Main to parcels 05532607003 and 05532627002. Second by Brewer. All "AYES", motion passed.

Adjournment: 6:41 P.M.

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Heather Rospierski,	Deputy	Town	Clerk	II

144 Main St. Application Instructions Pierce, CO 80650 (1) Do not leave spaces blank - if an item does not apply, enter NA in the space provided. Phone (970)834-2851 (2) Complete and attach all requested information prior to submittal incomplete applications will not be accepted Fax (970)834-2755 Phone: 976- 296- 6797 Property Owner: (1,hayles & MOD DIXON Email: P.O. BOX 4(2) Mailing Address: Year Original Structure Built: 2017 Project Address: 103 Sth Street Plence, 00 80650 Lot: Block: Filing: Subdivision: New Building ☐ Deck ☐ Tenant Finish ☐ Addition ☐ Basement Finish ☐ Siding ☐ Furnace ☐ Re-Roof ☐ Air Conditioner Estimated Value (Materials and labor): \$ 4.600 Other: Rocf over Purch. Commercial / Industrial Structures Residential Structures Single Family ☐ Duplex Business Name: _ #Bedrooms ☐ Shell Only New Building Multi-Family: #units #Baths: Full Tenant Finish Remodel / Addition ☐ Garage ☐ Motel/hotel Number of stories Other Other Building Height sq.ft. Electrical Valuation: \$___ Parking Spaces___ Total Land Area Same-As?: ☐Yes ☐No New Master Plan: ☐Yes ☐No Master Plans Plan Name / #_ Phone (mobile preferred): (Self. General Contractor Name: Email: Mailing Address:__ Contractor License #: Phone: (Electrical Contractor Name: WIA. Contractor License #: Phone: (Plumbing Contractor Name: N A Type of Sewage Disposal: ☐ Public ☐ Septic Contractor License #: ____ Water Supplier: Tap Size: Contractor Name: NIA. Phone: (Hea<u>ting</u> Type of Heat:_____ Type of Mechanical Contractor License #:_ Number/Square Footage of Square Footage Accessory Buildings on Lot: Unfinished Basement____ Crawlspace__ Decks Main Floor Sa.Ft. 2.776 Covered Porch Garage Additional Floors Finished Basement Corner lot: Yes ☐ No Walkout Basement: ☐ Yes ☑ No Distance to property lines: N ____ S_ ____ E ___ W____ Provide details on proposed use (or proposed business name & product), type of construction, dimension, square footage, materials to be used, etc.: Install Roof over porch. NOTICE: The applicant, his agents and employees shall comply with all the rules, restrictions and requirements of the Town and Building Codes governing location, construction, and erection of the above proposed work for which the permit is granted. The Town or its agents are authorized to order the immediate cessation of construction at any time a violation of the codes or regulations appears to have occurred. Violation of any of the applicable codes or regulations may result in the revocation of this permit Buildings MUST conform with plan, as submitted to the Town. Any changes of plans or layout must be approved prior to the changes being made. Any change in the use or occupancy of the building or structure must be approved prior to proceeding with construction. The applicant is required to call for inspection at various stages of the construction and in accordance with the aforesaid requirement, the applicant shall give the building inspector not less than one (1) working day notice to perform such activities. By my signature below, I acknowledge 1) that I am responsible for payment of the plan review fee and the administrative review fee associated with this application, whether I obtain this permit or not, and regardless of any lapse in building permit approval; 2) that before I am entitled to obtain a building permit for this property, I must pay any delinquent building permit fees associated with this groperty. Please see attached pages for additional notices regarding this building permit application. Date: / Applicant Signature: Use: OFFICE USE ONLY Date Rc'vd: Required Setbacks/Offsets: | Fees: SAFEbuilt \$ Lot Square Feet: • 89 Acres. Zoning: 13C-Town \$ (60% max.) N <u>20</u> E <u>25</u> Valuation: しょつらつ Building Coverage %: ___ TOTAL FEES \$ (30% min.) | S 20 Open Space %: _ Date: Plot Plan Review Dates: Signatures: Town Engineer:

Building Inspector Reviewing Plan:

Approving Town Official:

APPLICATION for BUILDING PERMIT

Town of Pierce

Date:

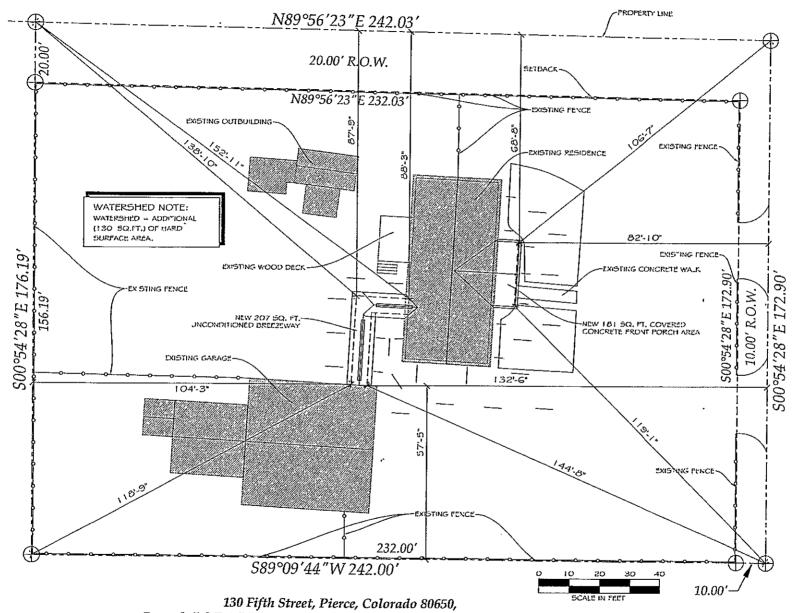
Date:

From Engineer

To Engineer

PERMIT #

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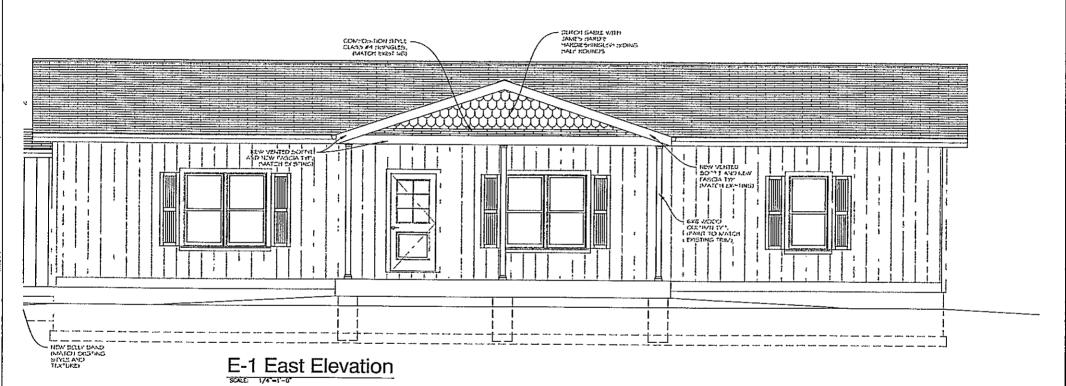


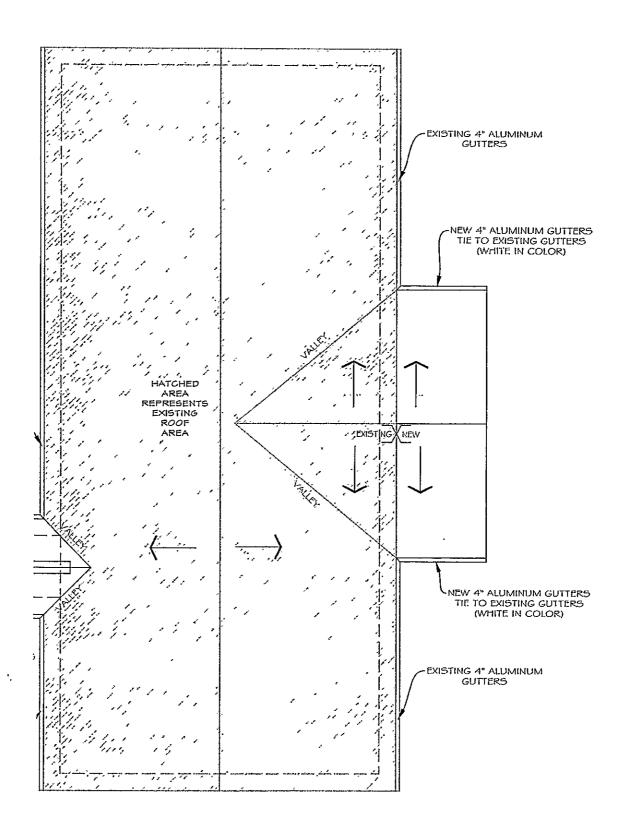
Parcel: LOT 1,BLOCK 1,WEST SIDE ADDITION REPLAT A,
PART OF THE NORTHEAST QUARTER OF SECTION 27,
TOWNSHIP 8 NORTH,RANGE 66 WEST OF THE SIXTH P.M.
TOWN OF PIERCE, COUNTY OF WELD, STATE OF
COLORADO.

New Site Plan

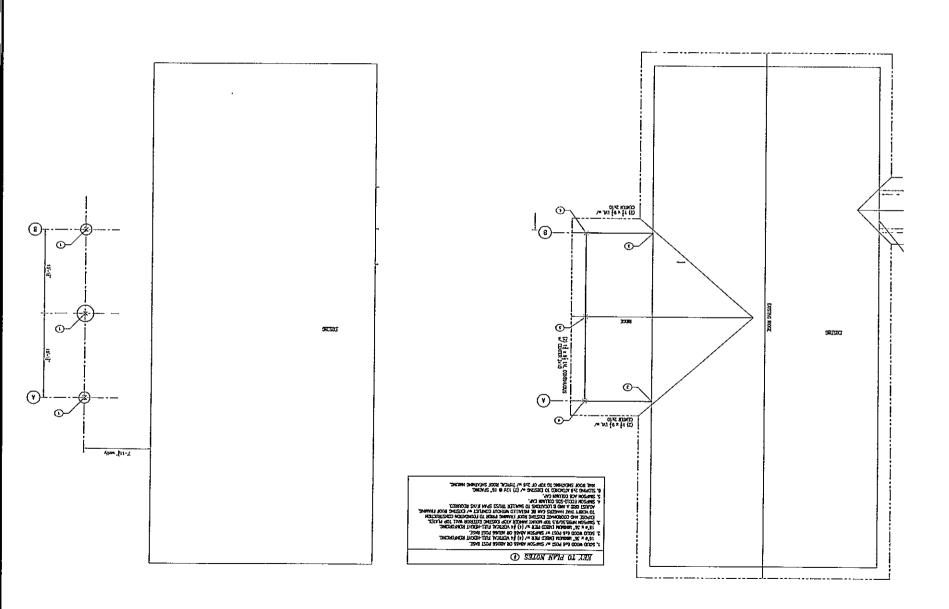
SCALE: 1" = 20'

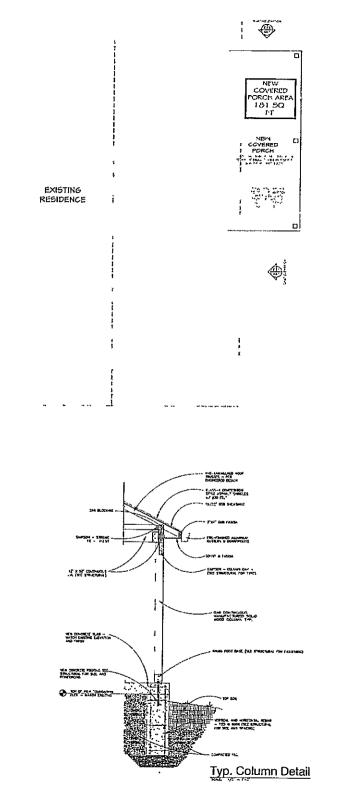
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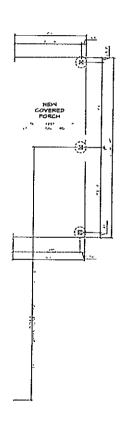




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NOTICE OF PUBLIC HEARING

Notice is hereby given, in accordance with the Municipal Code of the Town of Pierce, Section 17-3-80, that a public hearing will be held before the Planning Commission of the Town of Pierce, Colorado, at 6:30 p.m. on the 22nd day of July, 2025, at the Pierce Town Hall located at 144 Main Avenue, Pierce, Colorado.

The purpose of the hearing is to consider a minor subdivision application to remove an interior lot line on the property located at 329 E Main Street, Pierce, Colorado 80650. The proposed lot line adjustment would facilitate the development and use of the property as a public dog park.

A second public hearing on the same application will be held before the Board of Trustees of the Town of Pierce at 6:30 p.m. on the 11th day of August, 2025, at the Pierce Town Hall, 144 Main Avenue, Pierce, Colorado.

Dated this 20th day of June, 2025.

TOWN OF PIERCE

Heather Rospierski, Deputy Clerk II



June 12, 2025

PIERCE DOG PARK - GENERAL DEVELOPMENT INFORMATION

INTRODUCTION

The proposed Pierce Dog Park is located on Lots 1 and 2, Block 5, Cave and Priddy Addition in the Southwest Quarter of Section 26, Township 8 North, Range 66 West of the 6th P.M., Town of Pierce, County of Weld, State of Colorado. More particularly, the lots are at the northeast corner of Main Street and Franklin Street. The Town owns both parcels, which total 6,986 square feet or 0.16 acres, and are zoned Single-Family Residential (R-1).

EXISTING CONDITIONS

Both parcels are vacant land with bare dirt and weeds. The lots are bounded by the existing developed Town Park to the north, an existing R-1 zone residential home to the east, Main Street and commercially zoned property with the Town water tower to the south, and Franklin Street and vacant commercially zoned property to the west.

PROPOSED USE

The lots will be re-platted to create a single lot for use as a dog park for Town residents.

GENERAL DEVELOPMENT INFORMATION

Conformance with Chapter 16 of the Town Code:

- Section 16-2-10 Permitted Uses
 - o parks are a permitted use within the R-1 zone.
 - One (1) single-face sign may be installed, if less than three square feet in area, unlit, and describing the use on the lot upon which it's located.
 - Fencing may be installed if less than 30-inches in height when constructed of materials tending to
 obstruct motorists' vision and when located within 25 feet of the property line on lots with intersecting
 roadways. No fence, trees, bushes or other structures or materials shall be located at the corner of any
 intersection which interferes with motorists' vision of traffic on the intersecting street.
- Section 16-2-20 a minimum lot area of 7,500 square feet doesn't apply in this case because there will not be a
 dwelling constructed.
- Section 16-2-30 a minimum lot width of 60 feet doesn't apply in this case because there will not be a dwelling constructed.
- Section 16-2-40 a minimum front yard requirement doesn't apply in this case because there will not be a
 dwelling constructed.
- Section 16-2-50 a minimum side yard requirement doesn't apply in this case because there will not be a
 dwelling constructed.
- Section 16-2-60 a minimum rear yard requirement doesn't apply in this case because there will not be a
 dwelling constructed.
- Section 16-2-70 a minimum floor area requirement doesn't apply in this case because there will not be a
 dwelling constructed.
- Section 16-2-80 a floor area ratio doesn't apply in this case because there will not be a dwelling constructed.
- Section 16-2-90 the minimum off-street parking requirement doesn't apply in this case because there will not be a dwelling constructed.
- Section 16-2-100 because there will not be a dwelling constructed, the entire lot will be open space.

- Section 16-2-110 a maximum building height doesn't apply in this case because there will not be a dwelling constructed.
- Section 16-2-120 livestock or poultry will not be allowed in the dog park.





June 12, 2025

PIERCE DOG PARK - NOT APPLICABLE DOCUMENTS ON MINOR SUBDIVISION CHECKLIST

05 - MINERAL, OIL & GAS RIGHTS DOCUMENTATION

This replatting effort doesn't propose any new development or structures. Therefore, this information is not included with the submittal materials.

09 - GRADING AND DRAINAGE PLAN AND REPORT

This replatting effort doesn't propose any grading improvements. Therefore, a grading and drainage plan and report are not included with the submittal materials.

10 - UTILITY MASTER PLAN

This replatting effort doesn't propose any utility installation. Therefore, a utility master plan is not included with the submittal materials.

11 - LANDSCAPE AND OPEN SPACE PLAN WITH ECOLOGICAL CHARACTERIZATIONS

This replatting effort doesn't propose changes to the existing lot. Therefore, a landscape plan is not included with the submittal materials.

12 - TRAFFIC STUDY

This replatting effort doesn't increase the existing traffic. Therefore, a traffic study is not included with the submittal materials.

13 - DRAFT OF PROPOSED CONVENANTS AND ARCHITECTURAL DESIGN GUIDELINES

This replatting effort doesn't require covenants or architectural design guidelines. Therefore, covenants and guidelines are not included with the submittal materials.

14 - SURROUNDING AND INTERESTED PROPERTY OWNERSHIP REPORT

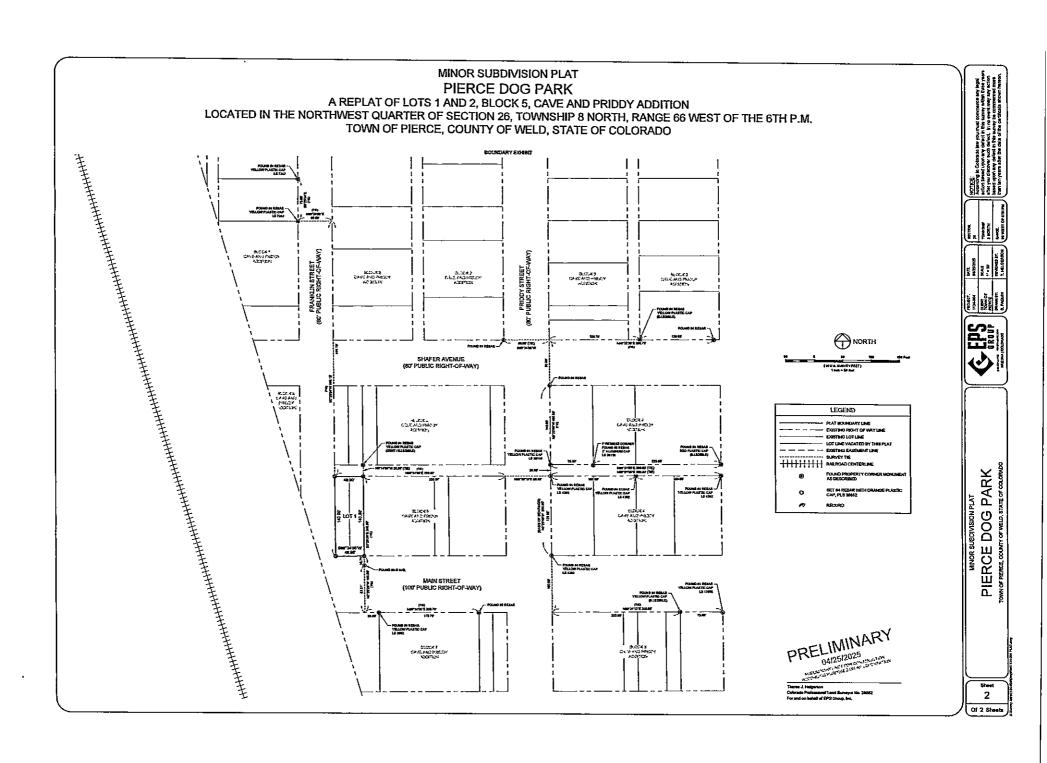
This replatting effort doesn't propose any new development or structures. Therefore, this report is not included with the submittal materials.

15 - MINERAL, OIL & GAS RIGHTS DOCUMENTATION

This replatting effort doesn't propose any new development or structures. Therefore, this information is not included with the submittal materials.

MINOR SUBDIVISION PLAT PIERCE DOG PARK

LOCATED IN THE NORTHWES	LAT OF LOTS 1 AND 2, BLOCK 5, CAVE AND PRIDDY ADDITION T QUARTER OF SECTION 26, TOWNSHIP 8 NORTH, RANGE 66 WN OF PIERCE, COUNTY OF WELD, STATE OF COLORADO	N 3 WEST OF TH	E 6TH P.M.	
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State of Colorado ? Town of Proces				
PLANENS COMMISSION CERTIFICATE: Appared the	LAND SERVEYOR NOTES: 1. This fined lork of measure for the survey at U.S. Darvey Fast. 2. This fined lork of measure for the survey at U.S. Darvey Fast. 2. This fined with of heavy is warried; for of Block A. Cave and Princy Addition, as beauty North 00° 22° 47° West, on assured beauting, with the Southwest derived at least Block A heavy measured and Block A heavy measured and Block A heavy measured and Block A heavy to south reserved by the North A heavy and a south reserved and Block A heavy assured and the South A heavy and a south reserved and Block A heavy assured property to south reserved and Block A heavy assured property to south reserved and Block A heavy assured property to south reserved and Block A heavy assured property to south reserved and Block A heavy assured property to south reserved and Block A heavy assured property to south reserved and Block A heavy assured property to south reserved and Block A heavy assured and the south reserved and Block A heavy assured property to south reserved and Block A heavy assured to south reserved to south reserved and Block A heavy assured to south	(44)		
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SUMMER LEVEL OF THE PROPERTY O	15. This survey is a shall only, Monamenta have not been been been beginned, Shamermers will be set and or expressed once to plat finalizing and recording.			
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LAND USE APPLICATION

NOTE TO APPLICANT: Please print or type a form is NOT the complete submittal. Additional as the fee, are to be provided with this form. Staff advise you of its completeness for processing.	application materials, as well will review the submittal and	TOWN OF PIERCE 144 MAIN STREET P.O. BOX 57 PIERCE, CO 80650 (970) 834-2851		
GENERAL INFORMAT		PROJECT INFORMATION		
Name of Owner(s) 10Wh of P	ierce	Type of Application Mini Subdivision		
Complete Address 144 MAIN A	ve ·	Project Name Merce's Dog Park.		
· PIEKCE, CO	80050	Address/Location 329 E. Main		
		Pierce, Co Silv50		
Telephone 976-834-2851 , Fax				
Applicant/Contact Town of Pic	erce	Legal Description Lots 192 Block 5		
Complete Address		CAVE & PRIDDY ADDITION		
		Present Zoning Requested Action		
		Existing Site Use(s) Empty Lots Town owns		
Telephone 976-834-285) Fax		Proposed Site Use(s) Dog PAKK.		
E-mail Address Wospierski @ pierce colo.gov.		Site Area (Acres or Square Feet) 3,500 S.F. \$60 Acres 3,500 S.F. \$60 Acres		
CERTIFICATION(S)				
This application must be signed by EACH owner of record or authorized officer, if a corporation; current proof of ownership, such	materials provided to the Te	ose and state under penalties of perjury that the application and support own of Pierce for the identified request(s) are true and accurate. I/We am/arts being made to the Town of Pierce and authorize individuals or firms to represent our interest in this/these request(s).		
as a warranty deed, will be requested. Corporations: Evidence of who is authorized to bind the corporation may be requested.	Name (print)	Name (print) Name (print)		
	Signature	Signature Signature		
FOR OFFICE USE ONLY	Date Received	en Cliamers and Case Numbers and Case Numbers		
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TOWN OF PIERCE LAND USE APPLICATION FORM

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DATE SUBMITTED	C CLAF			
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TYPE OF APPLICATION	İ			
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Annexation, Zoning and concept Plan				
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M = 2	of Urban Growth Boundary			
Plot Plan — Amendment o	The state of the s			
	week the spring particular to a secretar and the secretary as a secretary that the secretary the secretary the secretary that the secretary the secretary that the se			
PROJECT INFORMATION				
Applicant's Name: Town of Pierce.	Project Location: Lots 1 & Z BLock 5			
Address: 144 MAIN AVE. PICKCE, CO	Existing Use: Empty Lots.			
Phone/Fax: 070 - 834 - 3851	Proposed Use: Towns Dog Park.			
B-mail: hrospierski & pierce colo. gov.	Existing Zoning:			
Relationship to property owner:	Proposed Zoning:			
Is site within the Primary Urban Growth Boundary (PUGB)?				
Yes in No .	•			
Your At Town Deard must deside if the DYIGH may be amended				
If no, the Town Board must decide if the PUGB may be amended. LEGAL DESCRIPTION OF PROPERTY: LCTS 15 2 Block 5 CIAVE PRIDBY				
KDD1110M.	<u> </u>			
Total Development Area (Acres): 080 Paves Pev	lot			
Total Residential Area (Acres): Total Non-Resident	ial (Acres): Total Open Space (Acres): . 80 1.86			
Number of Existing Residential Lots:	Number of Proposed Residential Lots:			
Number of Existing Commercial Use Lots: NOW.	Number of Proposed Commercial Lots: NOW.			
Number of Existing Industrial Use Lots: NOWE.	Number of Proposed Industrial Lots: NOWC-			
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COMPREHENSIVE PLAN MAP DESIGNATIONS:	UTILITY AND SPECIAL DISTRICTS:			
& COMERCHENSIVE PLAN MAP DESIGNATIONS.	Water, Sewer, Telephone, Gas and Electricity Providers			
EXISTING LAND USE & PUBLIC FACILITIES:	and School District: NONE.			
Existing Land Use:	•			
TRANSPORTATION:	IMAGE AND DESIGN:			
Street Connections:				
PARKS, RECREATION AND OPEN SPACE:	SOILS MAP:			
Proposed park, facility and/or trail: DOG PARK.	Soils Type: Constraints:			
DEVELOPMENT RESTRICTIONS:	CULTURAL, HISTORICAL AND EDUCATIONAL:			
Property in floodplain: Yes No				
Property in floodway: Nes D No				
Potential for impact to wildlife habitat:				
Control of the Contro				
PRBAPPLICATION CONFERENCE WAS HELD WIT	TH: Date:			

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ADDITIONAL CONTACTS	C. miltonto		
Property Owner:	Consultant:		
Address:	Address:		
City/State/Zip:	City/State/Zip:		
Phone: () Fax ()	Phone: () Fax ()		
Property Owner:	Consultants:		
11	Address:		
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Phone: () Fax ()	A HOUSE		
REFERRAL LIST Highland School District RE-9 (all residential apps. Xcel Energy) Qwest Communications (all apps.) Cable/television provider Atmos Energy		
Other Electric Utility Colorado Department of Transportation Weld Co. Health Dept (Annexation with septic syst North Weld County Water District	— Weld Co. Dept. of Planning Services em) — Post Office (plats) ✓ Ault-Pierce Fire Protection District		
Town of Pierce - Sanitation Department	Ditch Company (if applicable)		
US Army Corps of Engineers (develop, w/ wetlands	Railroad (if applicable)		
Colorado Geological Survey	SOH Conservation District		
Adjacent Property Owners within 300 feet	Anyone w/ legal interests in the property		
All mineral owners and/or lessees on the property	All oil & gas owners/lessees on the property		
Other - List	JOther-List Ault Holle		
Packets for Planning Commission	Other - List		
Packets for Planning Commission			
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CERTIFICATION I certify that I am the lawful owner of the parcel(s) of la action.	nd which this application concerns and consent to this		
owner: Town of Pierce.	Date:		
I certify that the information and exhibits I have submitted are true and correct to the best of my knowledge. In filing this application I am acting with the knowledge and consent of the property owners. I understand that all materials and fees required by the Town of Pierce must be submitted prior to having this application processed. Applicant: Date:			
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the state of the s			
STAFF USE ONLY	•		
APPLICATION ACCEPTED:			
Date:	Hearing Date:		
By:	Fee:		
_	Fee:		
	Fee:		
Fee:			